

**CITY OF PINE LAKE  
CITY COUNCIL MEETING MINUTES  
JUNE 11, 2018  
7:00 PM**

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**Call to order**

Mayor Pro Tem Jean Bordeaux called the meeting to order at 7:00 pm. Also present were Council Members Brandy Hall, Kris Casariego and August Woods. Staff present was City Administrator Valerie Caldwell, Chief of Police Saria Y'Hudah-Green and City Attorney Laurel Henderson. Mayor Melanie Hammet and Council Member Megan Pulsts were not present.

**Pledge of Allegiance** was led by Bordeaux.

**Announcements/Communication**

**Bordeaux**

- ❖ Communicated that she met with David Burt, Development Consultant and he will be submitting a proposal to the city.

**Casariego**

- ❖ Announced that she is no longer working with the Public Spaces Work Group and is working with the Phone Booths Project.
- ❖ Announced that the Public Works @ Public Works Art Grand Opening Exhibit will be on Saturday, June 16<sup>th</sup> from 7:00pm-10:00pm at 300 Club House Drive. The public is invited.

**Adoption of Agenda**

Casariego motioned to adopt the agenda; seconded by Woods and approved 4-0.

**Public Comments**

There were not any public comments.

**CONSENT AGENDA**

- Approval of meeting minutes from May 29, 2018

Woods motioned to approve; seconded by Casariego and approved 4-0.

- Presentation of Placement of Phone Booths

Sarah Carlson gave the presentation and the locations of the five book booths. The first booth (Fiction) will be temporarily staged at the City Hall Parking lot until permanently located.

Below are the locations and names of the specific Phone Book Booths:

- Fiction (red) – Near the Beach House, near a table to the right
- Nature (green) – At the entrance to the Eastern Wetlands

- Arts & Poetry (rainbow) – Adjacent to the tennis courts
- Youth & Kids (yellow) – Across from the apartment complex on Ridge Drive
- Mystery (blue) – Across the street from the Police Department in the public park area

- Ordinance Regulating Use of Fireworks

Henderson presented the proposed ordinance outlining areas for consideration. In discussion council requested changes to (a) have the ordinance apply to the 4<sup>th</sup> of July only; (b) impose a \$15 permit fee; (c) have the applicant apply for the permit at city hall, and be directed to the Police Department for issuance; (d) limit the number of permits to ten (10). Hall motioned to have the first reading; seconded by Woods and approved 4-0. This proposed ordinance will be revised to incorporate the above mentioned changes and will be placed on the June 26<sup>th</sup> agenda for the second reading.

- Resolution Establishing Sanitation Fees for 2018

Woods motioned to approve; seconded by Hall and approved 4-0.

### **Staff Reports:**

#### **Public Safety:**

Green reported on the Police Department and Code Enforcement matters to include:

- fleet addition of three (3) donated vehicles from the City of McDonough
- excited to work with the Safe Built on the Book Booths locations
- an officer is in training for Code Compliance
- SALT will host an estate planning event; details to follow
- May was un-stressing training
- there has been for (4) major incidents at the beach/lake this season and advised all to be mindful of their surroundings
- the signage at the lake/beach area are effective for visitors

#### **Administration:**

City Administrator provided the staff report that included:

- increase of facility rentals
- completion of the EPD Audit
- receipt of the first SPLOST deposit in the amount of \$8,096.00
- both Public Works personnel are on medical leave and requested approval to contract a company for emergency grounds maintenance out of public works budget before the weekend because all of the facilities are rented and also for the grand opening of the art wall exhibit

#### **Communications Plan**

- Casariego will continue to work on the Phone Book Booths and website announcements
- Bordeaux talked about the dates for the millage rate and public hearings
- Bordeaux to put the revised beach/lake rules on the website and, also the revised facilities agreement

- Hall will continue to work on the Bee City matter

**Public Comments**

There were not any public comments.

**Mayor's Comments**

There were not any mayoral comments.

**Council Comment**

There were not any council comments.

**Adjournment**

Casariego motioned to adjourn at 8:04 pm; seconded by Hall. 4-0

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Missye Varner, Administrative Assistant